

AGENDA

Meeting: Westbury Area Board
Place: The Laverton, Bratton Road, Westbury, BA13 3EN
Date: Thursday 6 February 2020
Time: 7.00 pm

Including the Parishes of: Bratton, Coulston, Dilton Marsh, Edington, Heywood and Westbury

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunity from 6:30pm .

Please direct any enquiries on this Agenda to Stuart Figini (Democratic Services Officer), direct line 01225 718221 or email stuart.figini@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Carole King, Westbury North (Vice-Chairman)
Cllr Russell Hawker, Westbury West
Cllr Gordon King, Westbury East (Chairman)
Cllr Suzanne Wickham, Ethandune

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Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

Items to be considered	Time
1. Chairman's Welcome and Introductions	
2. Apologies for Absence	
3. Minutes (<i>Pages 1 - 8</i>) To confirm the minutes of the meeting held on 5 December 2019.	
4. Declarations of Interest To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.	
5. Update on Wiltshire Council Action in Response to Climate Emergency To receive a presentation from Cllr Richard Clewer, Deputy Leader and Cabinet Member for Corporate Services, Heritage, Arts, Tourism, Housing, Climate Change and Military-Civilian Integration, about Wiltshire Councils response to the Climate Emergency and the target of Wiltshire becoming Carbon Neutral by 2030.	
6. Climate Forum A round table discussion to identify local action to ensure Westbury contributes towards Wiltshire's goal of becoming carbon neutral by 2030.	
7. Chairman's Announcements (<i>Pages 9 - 12</i>) The Chairman will make the following announcements: <ul style="list-style-type: none"> • Motiv8 Children and Young People Service • Joint Strategic Needs Assessment 	
8. Partner and Community Updates (<i>Pages 13 - 16</i>) To receive any updates from partners including: <ul style="list-style-type: none"> • Wiltshire Police • Dorset and Wiltshire Fire and Rescue Service • BA13+ Community Area Partnership • Town and Parish Councils 	
9. Changes to Kerbside Collection To receive a presentation about the changes to waste and recycling	

collections planned to take effect in February 2020.

10. **Police and Crime Commissioner - Precept Consultation**

To receive a presentation from the Deputy Police and Crime Commissioner – Jerry Herbert on the Police and Crime Commissioner Precept.

11. **Community Area Grants** (*Pages 17 - 24*)

To consider applications for funding from the Community Area Grants Scheme.

12. **CATG Minutes - 24 January 2020** (*Pages 25 - 38*)

To consider any recommendations arising from the CATG meeting held on 24 January 2020.

13. **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

14. **Future Meeting Dates and Close**

The next meeting of the Westbury Area Board will take place on:

Thursday 23 April 2020 at The Laverton, Westbury BA13 3EN

Future Meeting Dates

Thursday 4 June 2020, venue to be confirmed.

Thursday 23 July 2020, venue to be confirmed.

Thursday 8 October 2020, venue to be confirmed.

MINUTES

Meeting: Westbury Area Board
Place: Matravers School, Learning Resource Centre, Springfield Road,
Westbury, Wiltshire, BA13 3QH
Date: 5 December 2019
Start Time: 6.00 pm
Finish Time: 8.10 pm

Please direct any enquiries on these minutes to:

Stuart Figini (Democratic Services Officer), Tel: 01225 718221 or (e-mail) stuart.figini@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Carole King (Vice-Chairman), Cllr Russell Hawker, Cllr Gordon King (Chairman) and Cllr Suzanne Wickham

Wiltshire Council Officers

Stuart Figini (Senior Democratic Services Officer)
Graeme Morrison (Community Engagement Manager)
Steve Hubbard – Local Area Co-Ordinator, Wiltshire Council

Town and Parish Councillors

Westbury Town Council – Ian Cunningham, Ryan Child, Sheila Kimmins
Bratton Parish Council – Jeff Ligo, Fredrick Forsyth
Edington Parish Council – Helen O'Donoghue, David Pike

Others

Wiltshire Council - Cllr Allison Bucknell
Matravers Combined Cadet Force -Edward Fairnington
Westbury Shed – Fred Beckett
Cygnet's Pre-School – Emma Osmond
Matravers School – Dr Simon Riding
CEO and Principal Fairfield Opportunity College – Tina Padgett

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Westbury Area Board and thanked the staff at Matravers School for hosting the meeting.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from John Pollard representing Edington Parish Council, Hazel Bardsley representing Heywood Parish Council and Kathy Hutt representing Dilton Marsh Parish Council.</p>
3.	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the previous meeting were agreed as a correct record and signed by the Chairman subject to the last bullet point of minute 6 – Update from Western Gateway Sub-National Transport Body, being amended to reflect that no particular route for the A350 around Westbury would be ruled in or out and that all possible schemes would be considered in any future viability study.</p>
4.	<p><u>Declarations of Interest</u></p> <p>Cllr Carole King declared a personal interest in the partner update from BA13+ Partnership in her capacity as Chair of the Partnership.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to the following written announcements included in the agenda pack:</p> <ul style="list-style-type: none"> • British Telecom – Proposed Payphones Removal Consultation – The Area Board heard from Ian Cunningham, Westbury Town Council, in relation to the consultation and the Town Council's wish to retain the telephone box at the Junction of Brook Lane PC01, The Ham, Westbury. The Area Board expressed its support for the Town Council's proposed response.

	<ul style="list-style-type: none"> • Wiltshire Green Pledge • Warm and Safe Wiltshire • Wiltshire Family and Community Learning
6.	<p><u>Partner and Community Updates</u></p> <p>The Area Board received and noted the following updates from key partners:</p> <ul style="list-style-type: none"> • Wiltshire Police – Sgt Kevin Harmsworth and Insp Andy Fee presented a verbal report to the Area Board. Insp Fee commented on changes to the local force structure and was pleased to report that there would be an increase in officers and resources for the area neighbourhood policing team. Sgt Harmsworth spoke about the three local policing priorities – shoplifting, rural/heritage crime and anti-social behaviour. <p>Sgt Harmsworth and Insp Fee responded to a number of questions from the Area Board in particular about home doorbells that incorporated cameras and how they have helped to solve crime, the process for the public to report crime and the knowledge of recently enlisted police officers in the use/availability of doorbell camera footage.</p> <p>The Chairman welcomed Sgt Harmsworth to his first Area Board meeting and wished him well for the future.</p> <ul style="list-style-type: none"> • Dorset and Wiltshire Fire and Rescue Service – The written report was received and noted. • BA13+ Community Area Partnership – The written report was received and noted. • Town and Parish Councils – <ul style="list-style-type: none"> ○ Westbury Town Council – The written update from Mike Sutton, Chair of Westbury Town Council was received and noted. In addition, Ian Cunningham reported that the Town Council was celebrating the 200 anniversary of Abraham Laverton on 14 December 2019 with a free event at the Laverton Hall and all were welcome to attend. ○ Bratton Parish Council – The written update from Jeff Ligo, Chair of the Parish Council, was received and noted. ○ Dilton Marsh Parish Council – The written update (minutes of their meeting held on 26 September 2019) circulated at the meeting, was received and noted.

7.	<p><u>Matravers - Future Leaders Programme</u></p> <p>The Area Board received two presentations from pupils attending Matravers School who (i) spoke about their personal experiences and how they engaged with the Schools Future Leaders Programme. In particular they commented on a project they had been involved with to install shelters around areas of the school that would be of benefit to pupils and provide protection from the elements; and (ii) were members of the Combined Cadet Force (CCF) and spoke about their leadership experiences within the CCF.</p> <p>The pupils responded to a number of questions from the Area Board, including (i) how the shelters would be used, the number pupils the shelters could accommodate at any one time, the pupils overall involvement in the project and budget issues; and (ii) the activities undertaken by the CCF, including expeditions and Ten Tours.</p> <p>The Chairman thanked the pupils for their presentations and staff for their support in the delivery of the Future Leaders Programme and ongoing work with the Combined Cadet Force.</p>
8.	<p><u>Update - Fairfield Farm College</u></p> <p>The Area Board received a presentation from Tina Pagett, CEO/Principal of the College, who spoke about the history of the college, how it had established itself in the local community and developed over the years with an emphasis on teaching life skills to the young adults attending the College and preparing them for life in the community. Tina also reported on the Colleges future plans to build a riding arena and a large indoor sports event space.</p> <p>The Chairman thanked Tina for her presentation.</p>
9.	<p><u>Update - Local Youth Network</u></p> <p>The Area Board received an update from Graeme Morrison, Community Engagement Manager about the recent meeting to discuss the Westbury Local Youth Network (LYN).</p> <p>Issues that were considered during the meeting included:</p> <ul style="list-style-type: none"> • The current Lyn situation • Priorities for young people in Westbury • Gaps • How to move forward <p>The Area Board noted that the Westbury LYN had previously existed but had not</p>

	<p>met for over a year. All Lyn funding applications go directly to the Area Board for consideration, meaning no youth voice in LYN funding and youth groups working in isolation. The LYN budget for 2019/20 was £14,246, with £7,802 remaining.</p> <p>The Community Engagement Manager reported that the conclusions reached by the group included a wish for a Youth Club to be established, the role of volunteers, potential to fund a youth worker through LYN budgets and further consultation via survey monkey.</p> <p>The Chairman thanked the Community Engagement Manager for his presentation and indicated that the establishment of a youth club for Westbury was worthy of further investigation and he looked forward to considering the outcomes from the Survey Monkey consultation.</p>
10.	<p><u>Update on Future Events in Westbury</u></p> <p>The Area Board received a presentation from Ryan Child, Westbury Town Council Events Manager about the activities that had taken place during the year. Ryan also commented on a number of event/project ideas that the Town Council would be interested in promoting over the coming months. These included engaging with various community groups, inter-generational projects, and a number of adult education projects.</p> <p>The Chairman thanked Ryan for his enthusiastic presentation and wished him well in the development and delivery of the proposed events /projects.</p>
11.	<p><u>Community Area Grants</u></p> <p>Members considered five applications for the Community Area Grants Scheme funding as detailed in the agenda pack. A number of applicants gave a brief statement about the reasons for their grant request.</p> <p>Resolved:</p> <p>1. That the following grant applications be agreed:</p> <ul style="list-style-type: none"> a. Wiltshire Council TEST – Request from Edington Parish Council for £2122.96 for a speed indicator device b. Edington PCC Parish Hall – Request for £500 for LED light fittings c. Cygnets Pre School – Request for £4,000 towards Bratton new early years setting

	<p>(Note: The Community Grant awarded at the Area Board meeting held on 10 October 2019 of £1,000 had been returned by the Pre-School and this application combined the previous request with an additional request totalling £4,000)</p> <p>d. Bratton Parish Council – Request for £2,100 for a speed indicator device</p> <p>2. That the request from the Independent Living Centre for £3,000 towards the ILC Benefits Advice Service be deferred for further information.</p>
12.	<p><u>CATG Minutes</u></p> <p>The Area Board received the notes of the Westbury Community Area Transport Group (CATG) meeting held on 22 November 2019.</p> <p>Resolved:</p> <ol style="list-style-type: none"> 1. Notes the discussions and updates outlined in the minutes of 22 November 2019. 2. Approves the following: <ol style="list-style-type: none"> a. To remove the scheme for a Bus Layover on the B3097 Hawkeridge Road and Link Road from Section 4 - Top 5 Priority Schemes list and place it in Section 5 - Other Priority Schemes. b. To remove Issue 7163 Dilton Marsh from Section 4 - Top 5 Priority Schemes list and place it in Section 5 - Other Priority Schemes. c. To move 18-19-6 Monastery Road, Edington from Section 6 – New Requests/Issues to Section 4 – Top 5 Priority Schemes. 3. To divide the remaining monies in this year’s allocation equally between items 4d (18-19-6) and 4e (18-19-8) less £500 which would be retained to commission small projects such as white ‘H’ bar lining that might occur before the end of the financial year.
13.	<p><u>Update on Leigh Park</u></p> <p>The Community Engagement Manager presented an update report on the progress in adopting a portion of the green space at Penleigh Park recreation Ground, Westbury.</p> <p>It was noted that the Council’s legal team had recently contacted Persimmon seeking a response to queries about the S106 agreement. Persimmon had now responded and confirmed that they would be progressing the adoption of the southern half of Penleigh Recreation Ground. A legal transfer plan had been</p>

	<p>produced and solicitors on both sides were progressing the adoption.</p> <p>Cllr Hawker thanked the Community Engagement Manager for the update and was pleased that progress was being made.</p>
14.	<p><u>Urgent items</u></p> <p>The were no urgent items.</p>
15.	<p><u>Future Meeting Dates, Forward Plan, Evaluation and Close</u></p> <p>The next meeting of the Westbury Area Board will be held on:</p> <p style="text-align: center;">Thursday, 6 February 2020 at The Laverton Hall, Westbury, BA13 3EN – 7.00pm</p> <p>Future Meeting Dates:</p> <p>Thursday 23 April 2020 at The Laverton, Westbury BA13 3EN Thursday 4 June 2020, venue to be confirmed.</p>
16.	<p><u>Matravers Tour</u></p> <p>The Area Board members attended a tour of Matravers School new Science, Technology, Engineering and Maths building.</p>

Chairman's Announcements

Subject:	Motiv8 Children's and Young People's Service
Web contact:	https://www.dhi-online.org.uk/get-help/young-peoples-drug-alcohol-services/motiv8

Our objectives are to engage with young people's groups and in turn promote the availability of the service for young people.

About the service:

Motiv8 provide support services in Wiltshire for children and young people, up to their 18th birthday, with problematic substance use, and for children, young people and families affected by parental substance use. Its primary objective is to improve the health, welfare and life chances of those vulnerable to, or experiencing, substance misuse.

Motiv8 provide advice, guidance and one-to-one sessions for young people who are having problems with drugs and/or alcohol. The service is free and confidential, and aim to provide a flexible and non-judgemental space for young people to be open about the problems they are facing.

How we help:

Motiv8 sees young people in and around Wiltshire, in their communities; at schools, colleges and home visits.

Our services include:

- Brief interventions
- Crime Prevention - community resolutions
- Individual sessions
- Outreach
- Groupwork
- Harm reduction information and advice
- Signposting to other services
- Workshops and training for professionals
- Workshops and training for young people

Motiv8 Team Manager:

Natalie Huggins

Please contact should you require any further information about the service.

Phone

0800 1696136

Email

info@dhimotiv8.org.uk

Instagram

dhimotiv8

Chairman's Announcements

Subject:	Community Area Joint Strategic Needs Assessment (JSNA)
Web contact:	https://www.wiltshireintelligence.org.uk/community-area/

Background

The Community Area Joint Strategic Needs Assessment (JSNA) works to collaboratively set local area priorities, by combining service led data with local insight and opinion. This acts as a catalyst for community led action that helps meet local need and supports the delivery of the Wiltshire Council Business Plan. Through working with the area boards, Wiltshire Council is able to encourage and support communities to take action to sustainably meet their needs.

Aims of the JSNA

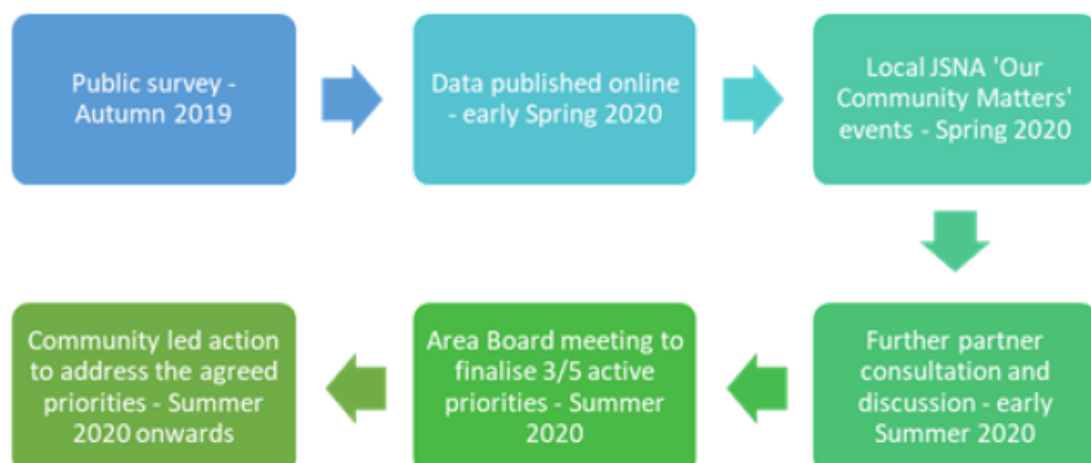
- To collaboratively set our local priorities for each community area by combining our service led data with local insight and opinion
- To facilitate community led action that addresses local priorities and supports the Wiltshire Council Business Plan.

2020 Delivery plan

The JSNA is refreshed every three years, with the next cycle due to be updated in 2020. There will be three key engagement stages to support the area board in hearing from their communities and identifying their active local priorities:

- Public JSNA survey (completed in Autumn 2019)
- A JSNA event (scheduled for Spring 2020)
- A resident and partner engagement exercise (scheduled for early summer 2020)

The flowchart shows the key milestones of the JSNA process with a more detailed description of the process below.



Chairman's Announcements

Public survey – Autumn 2019

A public survey was delivered across the communities and 6,300 responses were received. Excel spreadsheets with the survey data are now available and full results from this survey will be published in due course at <https://www.wiltshireintelligence.org.uk/community-area/>

Data published online – early Spring 2020

Public Health analysts will work collaboratively across Wiltshire Council departments, partners and local services to collect and analyse data.

JSNA 'Our Community Matters' events – Spring 2020

The purpose of each event will be to bring together local people to share the results of the public survey, highlight the findings from the service data and discuss and set the local priorities. Each event will be used to identify the area's top 12 priorities across the nine thematic areas:

- Arts, culture and leisure
- Children and young people
- Community safety
- Economy and employment
- Environment
- Health and wellbeing
- Highways and transport
- Housing
- Older people

Partner and resident engagement – early Summer 2020

Following this meeting, further local conversations will take place with residents and partners. The engagement aims to establish partner and community capacity, resource and preference for the priorities that have been identified.



BA13 COMMUNITY AREA PARTNERSHIP Report January 2020

The most recent BA13+ Community Area Partnership meeting took place last November at the Laverton and was themed around TRANSPORT in the Westbury area.

The first guest speaker was **Graham Ellis** from TravelWatch South West, which promotes the interests of users and potential users of public transport across the region. Graham explained that Westbury is an important railway hub. The potential for a new Ashton Park Station beside the White Horse Business Park was also mentioned. Graham described the timetable changes which GWR are bringing in during December this year which would lead to an increase in frequency of trains from Westbury to Bristol and Bristol to Swindon, and then went on to cover the subject of buses and recent changes to the timetable, including a reduction from two buses an hour to one bus an hour on the D1 service, with possibly more changes to come.

Paul Pointer, the Chair of the Transport group on Westbury Neighbourhood Plan, then went on to explain that we understand that residents would like to be able to cycle safely around the town, particularly to and from the railway station, the town centre, the trading estates and the schools. It's difficult to envisage how cycle routes could be built on existing routes, but we can however influence future developments, and hopefully encourage a shuttle Hopper service to and from the railway station, certainly during peak periods.

Phil McMullen, the BA13 CAP administrator, then went on to explain that a key element of the establishment of a Neighbourhood Plan for Westbury is to identify sites for future development in the town in order to address any identified local needs. Project Staff have therefore called for land-owners in the town to get in touch if they might potentially have an interest in promoting their land for development, primarily for a mix of affordable and open market residential use. It was also made clear that they would welcome details of land that owners might wish to see taken forward to provide wider community benefit, for example as space for children's play areas, allotments, cycle paths and footways, or for leisure or educational use.

Graham Ellis welcomes follow-up contacts at graham@wellho.net. Westbury Neighbourhood Plan can be contacted at neighbourhoodplan@westburytowncouncil.gov.uk

The next BA13 Community Area Partnership steering group meeting is to be held on **Wednesday 11th March 2020**, at Crosspoint in Westbury at 7.30 pm.

Phil McMullen
Administrator, BA13+ Community Area Partnership
BA13plus@outlook.com

Clerks Update – January 2020

The Town Council wishes the Westbury community a very happy & healthy New Year. We started the New Year with a busy Town Council meeting. On Monday 6th January, the full council met to deliberate over several important issues affecting the local community and those living much further afield.

- High on the agenda was agreeing the draft budget for the next financial year 2020-21. This year deciding the budget was a challenge for councillors as the precept requirement included an assumption for the services that **may** transfer from Wiltshire Council in the autumn 2020. The cost of assets and services would be significant, and the town council agreed it would be prudent to make some provision for this. The town council will commence discussions with Wiltshire in April about the facilities and assets that could transfer to the town council. Following a public consultation, the town council will decide between whether this is right for Westbury, postpone the transfer, pay for enhanced services (meaning Wiltshire provide the basic service and the town council pays for a top up) or do nothing.
- The Town Council has set up a new committee to consider the impact of delegation of services on the town council and the Westbury community. This Committee will carefully consider the list of assets and services that Wiltshire Council would like to transfer and the associated costs and resources required. This will be undertaken in consultation with the community and a recommendation made to town council in the spring.
- The town council agreed to declare a climate emergency, joining many councils across the nation and globally. For the town council this means considering the effect on the climate in everything we do from policy setting to local projects, with an aim to being carbon neutral in the medium term. The Operational Working Group has been tasked with considering the implications for the town council and its community.
- The town council has agreed to commission Atkins to undertake a traffic management study to consider what measures can be taken to improve traffic flow, air quality, cycle and walkways in the town.
- The Chair and Town Clerk recently met with Cllrs Philip Whitehead, Bridget Wayman and Parvis Khansari, Director of Highways & Environment to discuss the councils concerns about the volume of traffic in Westbury, the impact of this on air quality and the improvement required to footpaths & cycleways.
- An air quality monitor will be purchased to provide continuous monitoring of air quality, measuring particulates and pollutant gases. This is run on solar power and will provide us with the data to raise our concerns with Wiltshire Council.
- The Neighbourhood Plan is moving on, it is on schedule for completion in 2021. Recent larger pieces of work includes a call for sites (deadline the end of March 2020) and commissioning a character assessment of the town.
- Soap Box event! An exciting event where teams develop and construct a race ready self-propelled soapbox car. The town council agreed to fund an initial small sum for our Events Manager, Ryan Child, to look at developing a regional event hosted here in Westbury. It is hoped the event will bring social, educational and economic interest to the town. While offering a practical introduction to science, technology, engineering & mathematics (STEM) for young people. The town council will be working with local companies, who also see opportunities for apprenticeships and skill development from this event.

- In addition to annual events, the town council has committed resources to tackling loneliness in Westbury. One of the first actions was to set up a Men's Group. This takes place every Monday at the Laverton from 19.00pm.
- The wet pour has been replaced in five of our play areas at the cost of £35,000. This is part of the town councils ongoing commitment to maintain, improve and develop play areas in Westbury. Campion Play Area will soon receive two new pieces of play equipment to replace those "Springys" that were broken.
- The town Council has commissioned a painting to celebrate the 20th anniversary of the twinning of Chateau du Loir. This painting will depict and honour the relationship between our two towns.
- The town council has supported a staff charity day. Each member of the team will spend one day per year working on a community-based activity.
- The council approved several revised policies and a new Training Policy for staff & Councillors. This will help to further develop the qualifications and skills of the town council. All policies are available on our website.

We are always keen to hear your views on any of the council activities. Please contact Deborah Urch on info@westburytowncouncil.gov.uk or call 01373 822232

Report to	Westbury Area Board
Date of Meeting	06/02/2020
Title of Report	Community Area Grant funding

Purpose of the report:

To consider the applications for funding listed below

Applicant	Amount requested
Applicant: Bratton Jubilee Hall Management Committee Project Title: BRATTON JUBILEE HALL View full application	£5000.00
Applicant: Bratton Parish Council Project Title: Dilton Marsh SID View full application	£2100.00
Applicant: Westbury Parochial Church Council Project Title: Saints Alive View full application	£1337.50
Applicant: Westbury Heritage Society Project Title: Westbury Heritage Centre Relocation Project View full application	£991.00
Applicant: The Laverton Institute Project Title: Abraham's Kitchen	£755.00
Applicant: BA13 Community Area Partnership Project Title: Catering equipment for community use	£350.11

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2019/20 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
3558	Bratton Jubilee Hall Management Committee	BRATTON JUBILEE HALL	£5000.00
Project Description: The Jubilee Hall is an extensively used hall for residents in Bratton and the surrounding area. A new floor was fitted in 2002 with the refurbishment and extension of the original hall. The management committee are promoting the use of the hall in order to raise funds for maintenance and upkeep of the hall. As a result it is being used more regularly by various groups including elderley and very young personnel. Due to fair wear and tear the floor covering is cracking and bubbling in several areas and is now considered to be a hazzard to users.it is in a			

state of cracking and bubbling which is becoming a hazard to all the users of the hall. This has been picked up in a recent Health and Safety check and highly recommended to be replaced as soon possible.

Input from Community Engagement Manager:

This application fulfils the necessary criteria for a community area grant.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
3626	Bratton Parish Council	Dilton Marsh SID	£2100.00

Project Description:

The Parish Council has resolved to purchase a Speed Indicator Device for deployment in the parish. The village has significant issues with speeding traffic due to its linear nature and the installation of a SID unit will help manage this issue.

Input from Community Engagement Manager:

This application fulfils the necessary criteria for a community area grant.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
3581	Westbury Parochial Church Council	Saints Alive	£1337.50

Project Description:

We are planning to hold workshops based on the arts and crafts found in the church woodwork, textiles, tiles, stained glass etc. These afternoon workshops will be led by a freelance arts practitioner. The aim of the session is to meet new people, try out a new skill, find out more about the Grade 1 Listed medieval church which has been at the heart of the Westbury Community for more than 1000 years. The workshops will be promoted via Age UK White Horse Medical Centre and other groups serving the needs of people over 55.

Input from Community Engagement Manager:

This application fulfils the necessary criteria for a community area grant from the Health and Wellbeing fund.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
3598	Westbury Heritage Society	Westbury Heritage Centre Relocation Project	£991.00
<p>Project Description: The Westbury Heritage centre is relocating this year and moving from its High Street premises to the nearby town library. Here we will be renting a large room and a storage room. In order to attract and engage the wider community we plan to improve and extend our displays making them more accessible to all. To that end we are seeking funding for display cabinets a bookcase and storage crates.</p> <p>Input from Community Engagement Manager: This application fulfils the necessary criteria for a community area grant.</p>			
<p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
	The Laverton Institute	Abraham's Kitchen	£755.00
<p>Project Description: In November, Westbury Town Council agreed £500 plus a staff charity day would be made available from April 2020, for a staff led/community-based initiative.</p> <p>The staff team have agreed that our project will be to help those within our community who are living in poverty by providing access to a free community meal. 27% of children in Westbury are living in poverty (OCSI Oct 2019) and who regularly go hungry because they have no access to free school meals during school holidays. Many elderly residents of the town live in isolation and often have no motivation or reason to leave their homes. "Abraham's Kitchen" will become a meeting point for the young and the old, providing a relaxed and welcoming environment and a free community meal, whilst targeting those who need food and companionship the most. Donations will be welcomed from diners who can afford to contribute.</p> <p>A cook has been found who will cook for free, we have spoken to some of the supermarkets about donating food "waste" (without diverting from the Community Fridge) and staff will be approaching local pubs and restaurants about donating food "Waste" items. The project needs additional funding to buy some basic things like wipe clean tablecloths and plastic plates etc, washing and cleaning supplies, printing and promotional flyers. Funding will also need to be available to supplement food supplies should donations not be available.</p> <p>Input from Community Engagement Manager: This application fulfils the necessary criteria for a community area grant from the Health and Wellbeing fund.</p>			
<p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
	BA13 Community Area Partnership	Catering equipment for community use	£350.11
<p>Project Description: There are a variety of community groups that could benefit from having access to catering equipment, both for one off and longer-term use. There are several venues around Westbury with commercial style kitchens for hire or use but not all come with catering equipment. An example of this is The Laverton – a fully functioning commercial kitchen but no equipment for the users to access. The Town Council have agreed that equipment purchased by the BA13 Community Area Partnership can be stored at the Laverton for community use. The town council recently purchased a BBQ for community use. Additional catering equipment could be of benefit to those within the community, allowing more community events to take place. With the current focus on Climate Change, waste reduction, Health & Wellbeing, examples of the type of project this equipment could be used for are projects to reduce food waste as well as educating people in how to cook a healthy meal and reduce their own food waste.</p> <p>Input from Community Engagement Manager: This application fulfils the necessary criteria for a community area grant.</p> <p>Proposal That the Area Board determines the application.</p>			

No unpublished documents have been relied upon in the preparation of this report

Report Author:

Graeme Morrison

Community Engagement Manager

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Report to	Westbury
Date of Meeting	06/02/2020
Title of Report	Community Youth Grants

1. Purpose of the report:

To ask Councillors to consider the following applications seeking funding from the Westbury Area Board.

Application	Grant Amount	
Applicant: Matravers School Combined Cadet Force Project Title: Matravers Expedition Expansion	£4434.00	
Total grant amount requested at this meeting	£4434	

2. Main Considerations

Councillors will need to be satisfied that grants awarded in the 2019/20 year are made to projects that can realistically proceed within a year of the award being made.

Area Boards have authority to approve Area Grants under powers delegated to them by the Cabinet member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2019/20.

Community Youth Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

Community Youth Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

3. The applications

Applicant: Matravers School Combined Cadet Force Project Title: Matravers Expedition Expansion	Amount Requested from Area Board: £4434.00	
This application meets grant criteria 2014/15. Project Summary: Matravers CCF has developed significantly since becoming independent in 2017 providing unequivocal benefits to our community. We are encouraging every student at Matravers to Think Differently and make the most of the new opportunities open to them. The CCF has become a foundation for young people to develop resilience determination and ambition. The CCF is offering more expansive programme for our young people such as DofE and Ten Tors. whilst developing skills and qualifications that will remain with them into their adult life. Our already diverse programme now including a Corp of Drums help to develop positive characteristics in young people however we require still significant funding to maintain and expand these activities.		
Report Author: Graeme Morrison Westbury Community Engagement Manager 07986 365943		

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Date of meeting: 24th January 2020			
1.	Attendees and apologies			
	Apologies	Cllr Nick Pyne, Cllr Francis Morland, Cllr Gordon King, Cllr Carole King, Cllr Suzanne Wickham, Cllr Jeff Ligo, Cllr Freddy Forsyth, Cllr Chris Johns, Cllr John Pollard, Cllr Russell Hawker, Sarah Harris, Pat Whyte, Kirsty Rose Cllr Keith Young		
2.	Notes of last meeting			
		The minutes of the previous meeting were agreed at the Westbury Area Board meeting on the 5 th Dec 2019. https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=173&MIId=12341&Ver=4		
3.	Financial Position			
		The available CATG budget for 2019/20 is £500		
4.	Top 5 Priority Schemes			
a)	Issue 6192 Westbury to Bratton (links to 6161)	This scheme has now been ordered via Ringway. Dropped kerb and bollard installation is complete, with lining works to follow (date unknown)	Await completion	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

b)	<p>Issues 6667 6939 6562 B3098 Bratton Road</p>	<p><u>White Horse Viewing Area Speed Limit Change</u></p> <p>The signing works are to be complete by the 3rd Feb, on which date the legal order will be sealed and the speed limit come into force.</p> <p><u>B3098 Speed Limit Review</u> Cllr Gamble provided a response on behalf of Devizes CATG. To summarise, the concerns regarding the B3098 are shared, however Cllr Gamble is cautious about focussing on speed as the central issue for the route. The speed limit assessments undertaken in 2009 saw the introduction of the 50mph sections. The Devizes CATG budget is limited and when considered alongside other priorities, the speed limit assessment on the B3098 is not considered the best use of funding. However, Cllr Gamble intends to progress discussions with officers regarding a weight limit on the B3098 and side roads.</p> <p>Cllr Johns, Cllr Pollard and Cllr Forsyth stated that they would still like the review to go ahead, particularly looking at the section between Edington and Bratton. Cllrs Forsyth and Pyne also expressed concern that speed enforcement was not taking place.</p> <p>KR suggested that an alternative to a speed limit review would be to consider the locations along the route that the parishes deem to be a particularly hazardous location for pedestrians/drivers/cyclists and determine what measures could be taken to make improvements.</p>	<p>Area board to note update and item to be removed.</p> <p>It was agreed that KR would look at the individual locations identified by the parishes as areas of concern. KR to arrange a meeting with Bratton and Edington Parish reps to discuss.</p>	KR

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>Cllr Wickham supported the concerns of the parish councils and also agreed looking at the individual locations would be beneficial.</p> <p>Cllr Hawker expressed a concern that reducing the speed limit between Edington and Bratton may take away an overtaking opportunity leading to vehicles overtaking within the villages.</p> <p>Cllr Morland expressed a concern that any weight limit would have an impact upon other areas and would need to be carefully considered. KR explained that any weight limit considerations would first go through an assessment by Sustainable Transport and would involve first looking at many other measures, with a weight limit being the solution only if the others were not suitable/deemed to have failed.</p>		
c)	White lining issues – Edington	Works ordered as part of ad-hoc lining to be undertaken within current financial year. Works are weather dependent.	Await completion however area board to note update and item to be removed from list.	
d)	18-19-6 Monastery Road Edington	<p>KR has prepared a proposal for 'unsuitable HGV signing' and positive directional signing for lorries accessing/exiting Edington Station yard. The estimated implementation cost is £1900 Current allocation is £1818.5.</p> <p>KR circulated the plan and explained the aim of the proposal is to reduce the number of heavy goods vehicles using Monastery Road to mitigate the damage being caused to the Monastery wall, footway and bank opposite. The signing is advisory only and is not legally enforceable.</p>	CATG and Edington Parish Council support the proposed scheme and it was agreed that £1900 (an increase of £81.50) be allocated to implement the scheme.	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>Cllr Johns asked if advance signing could be put in place at Westbury and West Lavington. KR explained this was not possible due to the advisory nature of the signing.</p> <p>Cllr G King asked if the signing would be incorporated into SAT NAV systems. KR will look into this.</p> <p>Cllr Morland asked what consultation had been undertaken or was needed with neighbouring parishes regarding the proposal. KR explained that as the signing is advisory only, there is no requirement for statutory consultation. Other community areas have introduced such signing without consultation with neighbouring areas. The group considered this and was satisfied that consultation is not required.</p>		
e)	18-19-8 Frogmore Road (From Rosefield Way to Slag Lane).	<p>A site visit has been undertaken. The carriageway surface is poor, particularly at the edges and as such road markings to denote a pedestrian route could not be laid in its current state. The markings would wear too quickly and also it would be encouraging pedestrians to walk in the worst affected areas. KR felt it was likely to be possible to utilise the existing verge between Rosefield Way and the footpath from Bramble Drive to create a formal footway and greater consideration should be given to the pedestrian improvements along the rest of the route.</p> <p>PW explained that the road is on the major maintenance list for repair works but that there are a number of factors affecting how soon this may be carried out. Wiltshire Council are still awaiting confirmation of funding for next financial year from central government therefore the current budget is unknown. Additionally, there may be other roads in the Westbury area with a higher priority.</p> <p>Cllr Pyne asked if a shared space approach could be considered such as those used in the Netherlands. KR agreed that it could be one option.</p>	It was agreed that the allocated funding (£1818.50) be used to procure a topographical survey to allow the production of design options to take place.	KR

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		Cllr C King supported the need to investigate further the possibility for pedestrian improvements and the feasibility of a shared use approach.		
5.	Other Priority schemes			
a)	Bus layover, B3097 Hawkeridge Road and Link Road	As a result of timetable changes, there are half the number of buses using the B3097 stops for driver changeover. It was agreed that CATG would continue to monitor this issue with feedback from the parish council.	Area board to note.	AB
b)	Issue 6557 A3098 Hisomley Crossroads, Speeding	<p>KR has visited the location again and reviewed the signing etc. The main issue is visibility when exiting The Hollow, which is restricted by dense vegetation/trees on privately owned land. Removal of this vegetation would improve the situation but would be at the discretion of the private owner.</p> <p>An alternative solution has been mooted by Dilton Marsh Parish Council, which is to make The Hollow one-way, allowing access into the village from the A3098 and prohibiting travel toward the A3098. The one-way order would cover the narrow section of The Hollow with 2 way traffic retained at the residential end of the road. Dilton Marsh Parish Council will speak to residents to determine the level of local support for this proposal.</p> <p>Cllr Morland explained that while the parish council had mentioned the above proposal, a formal discussion had yet to take place. He felt that there may some resistance from councillors and residents regarding the possible one- way system. Cllr Morland also mentioned that a planning application has recently been made relating to Hisomley farmhouse which may allow for changes to the vegetation to be pursued.</p>	Dilton Marsh Parish Council to consider/consult upon one-way for The Hollow and feedback to CATG.	DMPC

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

c)	18-19-1 Oldfield Road Westbury	SH reported that CSW is to be set up on Oldfield Road however the CSW co-ordinator at Wiltshire Police is currently on long term absence.	Area board to note update and item to be removed from list.	AB
d)	18-19-3 Black Horse Lane, Westbury Leigh	<p>KR presented a plan outlining road markings that could be used to form a pedestrian route linking to Blackhorse Lane, with the inclusion of dropped kerbs across Westbury Leigh. The estimated cost of this is £1100 for the markings and £2000 for the dropped kerbs.</p> <p>KR also explained that that barrier solution to prevent motor cycle use needed to allow access for maintenance machinery, therefore an alterntive barrier type was required. KR circulated the details of the barrier, which opens as a gate to allow access. KR explained that supply only of such a barrier was £4000, with additional costs associated with installation.</p> <p>The group discussed this and felt it was difficult to quantify the use of the lane by motorcycles and to determine how much of an issue this was. It was agreed that the lane is well used by walkers, particularly school children, and cyclists.</p>	It was agreed that this item would remain on the list but not prioritised for implementation or funding at this time.	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

e)	18-19-5 Tower Hill, Dilton Marsh	<p>The PC has received complaints from residents that cyclists are using the footpath from the end of Tower Hill into Westbury Leigh. This has been raised as a safety issue due to the speed at which cyclists are travelling.</p> <p>The PC would like Wiltshire Council to investigate options to address this. It is aware that a physical barrier could impact on the use of the footpath by wheelchairs and buggies.</p> <p>This issue was discussed and it was asked that KR investigate further. Cllr King was interested to know how often this is an issues – is it regularly or infrequent? Cllr Morland expressed that any measures should not prevent the use of the route by cyclists and should perhaps consider providing an official cycle facility. In response Cllr King agreed in principle with Cllr Morland and then restated his view that it would be inappropriate to progress any scheme, unless it is serious (a Parish priority) on the strength of a single report of an incident that might never recur</p>	KR to investigate further.	KR
f)	Issue 7163 Dilton Marsh	<p>Dilton Marsh Primary School have provided an updated travel plan and applied for the provision of advisory 20mph signing through Taking Action on School Journeys.</p> <p>Cllr Wickham explained that the school have concerns regarding the potential retirement of their existing school crossing patroller as the roles are difficult to fill. The loss of the SCP would make it very difficult for pupils and parents to cross the B3099.</p> <p>KR explained that during a previous absence by the SCP, a member of office staff at the school was trained to undertake the role temporarily. Due to the changes with office staff and headteacher, the school staff may not be aware of this possibility. Cllr Wickham will feedback to school.</p>	Await outcome of wider consultation by Dilton Marsh Parish Council.	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>Cllr Morland stated that there was unanimous support from the parish council for the advisory 20mph proposal.</p> <p>Dilton Marsh Parish Council are to undertake wider consultation regarding the further implementation of 20mph speed restriction through the village. Cllr Morland explained that the consultation period had been extended and that there were some concerns regarding cost and amount of signing.</p> <p>Cllr Hawker expressed reservations regarding the implementation of 20mph speed limits but would support the introduction of such a limit on Petticoat Lane.</p>		
g)	18-19-7 16 Westbury Leigh	This (H bar marking) will be undertaken in the first batch of ad-hoc lining works to be issued in the 2020/21 financial year.	Await completion.	
6.	Traffic Surveys			
a)	Springfield Road, Westbury	Metrocount requested.	Await results	
b)	Issue 7017 Tinhead Rd, Edington	Metrocount requested.	Await results.	
c)	18-19-4 Newtown and Long River Road, Westbury	Metrocount requested.	Await outcome of metrocount. Police have stated to Westbury Town Council that they cannot undertake enforcement until they have information from the metrocount in order to target resources effectively.	
d)	Court Lane, Bratton	Metrocount requested.	Await results.	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

7.	New Requests / Issues			
a)	<p>18-19-9 Hawkeridge Road, Hawkeridge Westbury</p> <p>Footway request</p>	<p><i>Lack of pavement on Hawkeridge Road in particular the westbound carriage way. Currently I have to walk in the carriageway head on to the westbound traffic around a dangerous blind bend. The speed limit for this section of road is 50mph.</i></p> <p><i>I am unable to access the bus stops located outside Court Farm Hawkeridge safely. I have to use public transport as I have a brain injury and have had my driving licence revoked. A further complication is that due to my brain injury I am unable to safely judge danger which is especially difficult when walking from my front door to the bus stops using the verge and roadway. I would like a permanent pavement along Hawkeridge Road, preferably between Link Road, West Wilts Trading Estate and the village of Hawkeridge.</i></p> <p><i>Cllr Wickham explained that although she recognises this is a large scheme, the current route is extremely difficult to use and any improvements would be hugely beneficial. The resident in question does not expect a fully paved route but any improvement on the existing uneven verge where vegetation is overhanging.</i></p> <p><i>PW explained that the vegetation is due to be cut back in due course.</i></p> <p><i>Cllr Pyne suggested that the provision of a footway could be considered as part of a larger piece of work to determine the feasibility of providing an off carriageway cycle/footway between Westbury and Trowbridge. The group discussed this and while recognising the constraints, agreed this could be a useful scheme, provided the existing carriageway was not compromised.</i></p> <p><i>Cllr Morland explained that the planning permission granted for Hawke Ridge included some arrangement for cycle facilities.</i></p>	<p>It was agreed that this would move to the top 5 priority schemes. KR to investigate feasibility.</p>	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

b)	<p>18-19-10 18 Redland Lane, Westbury</p> <p>H Bar marking request</p>	<p><i>Request for H-bar marking across driveway(approx. 6.5m) due to issues caused by inconsiderate parking by those using the Redland Lane football ground. Activity at the football ground has greatly increased. Resident willing to fund bar marking.</i></p> <p><u>16.12.19 – Westbury Town Council, Highways, Planning and Development Committee Meeting</u></p> <p><i>Redland Lane – H-Bar – The committee agreed that the matter is of sufficient seriousness to be considered a town council priority worthy of a contribution to the cost. The committee agreed to contribute £75.00.</i></p> <p><i>Cllr Hawker gave his support for this proposal.</i></p> <p><i>Cllr Pyne stated that the driveway next door to the property in question had made recent changes which may mean the bar marking is no longer needed. KR to assess.</i></p>	<p>CATG agreed to fund 50% of the cost of the bar marking, with Westbury Town Council contributing the other 50%. The total funding cost being £150, with the markings being implemented via the ad-hoc lining programme in the next financial year.</p>	
c)	<p>18-19-11 Edington – various roads (excl. B3098)</p> <p>20mph request</p>	<p><i>Excessive speed of traffic on roads without pavements used by pedestrians and cyclists to move around the village. Many of the roads are barely wide enough for two cars to pass and when there are pedestrians on the road it becomes increasingly dangerous. A recent metro count in Lower Road found that the mean speed of traffic on the road was 29.4mph and that 48.2% of recorded vehicles were exceeding the posted speed limit, the mean speed of these vehicles was 34.0mph. We are awaiting the results of a recent metro count in Tinhead Road but from observations the traffic would appear to be travelling at similar speeds.</i></p> <p><i>Introduction of 20mph limits on all of the roads listed below. Greater Lane, Greatwoods, Lower Road, Inmead, Monastery Road, The Weir, Greenhills, Tinhead Road, Court Lane, Little Court Lane, Berry Road, Long Hollow, Salisbury Hollow, Baynton Way.</i></p>	<p>CATG agreed to fund a 20mph assessment as requested at a cost of £1000. The cost having been reduced as some data is already available.</p> <p>Scheme to move to top 5 priority.</p>	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p><i>Parish council comments:</i> <i>The speed of traffic through the village not only on the B3098 has been a significant cause for concern for a number of years. The parish council are in the process of purchasing a speed indicator device for use on the B3098 and the introduction of 20mph limits on the side roads will assist the council in providing a safer environment for pedestrians and other road users on a road infrastructure that was not designed for motor vehicles.</i></p> <p><i>Cllr Pollard explained the desire of Edington Parish Council, following requests from residents, to implement 20mph speed limits as outlined above to provide a safer environment for residents.</i></p> <p><i>Cllr Johns explained that residents use Lower Road to access routes into Bratton for local amenities (school, shop etc) and there are no pedestrian facilities available. Drivers regularly continue to drive above the 30mph speed limit upon entering the village, causing concern for pedestrian safety.</i></p>		
d)	18-20-1 A350 Heywood - Request to reduce speed limit	<p><i>2 requests have been received by Heywood Parish Council from residents expressing their concerns regarding the volumes and speed of traffic on A350 between Westbury (from the railway bridge) and Yarnbrook. Their concerns are that motorists exceed the speed limit along this road and there are areas of poor visibility, private drives that enter the road and a blind hill. They state that numerous vehicle accidents have occurred along this road due to speeding and request the current 60mph limit be reduced to 40mph along the whole stretch</i></p> <p><i>The residents request that request the current 60mph limit be reduced to 40mph along this whole stretch of the A350</i></p> <p><i>Heywood Parish Council fully support the residents concerns and comments as does the Councillor Suzanne Wickham and wish to raise this matter with Wiltshire Council for consideration</i></p>		

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p><i>Cllr Morland explained that it was Heywood Parish Council policy to pass on and support all issues raised by residents as that is resident's only means of raising highway issues. It must be noted that not all of the route in question is within the Heywood parish boundary.</i></p> <p><i>Cllr Wickham explained that she understood the concerns of the residents regarding the route.</i></p> <p><i>KR explained that there were no single locations along the section that were classified as a collision cluster site nor did the Wiltshire Council collision investigator have any concerns about this section of the route based on its collision history.</i></p> <p><i>KR explained that a speed limit assessment was unlikely to recommend a change in speed limit but that individual junctions or accesses could be looked at to determine if improvements are needed. Cllr Wickham felt this was a suitable approach.</i></p> <p><i>Cllr Hawker felt that the 2 areas of concern were the Heywood junction and the Cement Works bend. He would like to see the Cement Works bend be the focus for safety improvements.</i></p>		
8.	Other items			
a)				
b)				

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

8.	Date of Next Meeting: 3rd April 2020,10am, Westbury Fire Station
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Westbury Community Area Transport Group

Highways Officer – Kirsty Rose

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Westbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Westbury Area Board will have a remaining Highways funding balance of £0

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

